

HHSRS Inspections & Assessments 1 day course & 2 day (with certification)

Who are these courses aimed at?

1 day course: Officers who need an understanding of the HHSRS and the assessment method, but are not likely to be using the system as part of their day to day work.

This would typically include managers, policy and strategy writers, support staff and administrators, and those who may occasionally be involved in assessments. It would also include other public housing or environmental health staff (local authority or RSL) who engage with HHSRS assessments made by others.

2 day course: Officers who will be using the HHSRS in practice, but have had little or no previous formal training in the subject.

Suitable delegates would include Private Sector Housing officers and EHOs involved in private sector housing, and Building Surveyors for public housing bodies, including RSLs, who would need to make HHSRS assessments as part of their normal inspection duties.

About the course

1 day course aims: To enable delegates to:

- Understand the background to the HHSRS and the factors that identified the need for change from the Fitness Standard
- Understand the meaning of the key terminology
- Appreciate the underlying principles of the system and what it is intended to identify
- Recognise the hazards as detailed in the ODPM (now DCLG) Guidance and know how to use the Guidance for reference
- Understand the inspections and assessments system - how deficiencies are identified and related to hazards, how outcomes and likelihoods are assessed, and how the score is calculated
- Understand the implications for private sector housing policy, Decent Homes and maintenance programming
- Raise queries about the HHSRS for group discussion and guidance from the trainers

2 day course aims: As for the 1 day course, and in addition, to enable delegates to:

- Gain practical experience in the use the of the inspections and assessments system
- Have their competence in applying the system assessed, and, if appropriate, certified

Both days normally run from 09:15 to 17:00. A course outline is available on request.

For the 2 day course, the two days are normally held 3-4 weeks apart.

Course materials

Delegates will receive professionally bound Delegate Packs containing course notes from the various sessions.

Certification

Delegates on the **1 day course** will be issued with Continuing Professional Development (CPD) certificates confirming their attendance on the course.

Delegates on the **2 day course** will receive CPD certificates, and the Certificates for those who pass the assignment include Competence in applying the HHSRS. This course provides evidence that a delegate has attended training and has demonstrated an acceptable understanding of HHSRS through their submitted assignment and their participation in course discussions.

Please note that there is no official, standard national certificate or qualification in HHSRS competence. It is ultimately the responsibility of each Local Authority to determine whether it deems an officer competent in HHSRS Inspections and Assessments. As the CPC course has recently been presented on behalf of the IDeA in two national programmes to over 250 authorities, we believe that the CPC Certificate of Competence carries considerable weight in this regard.

Course scheduling options

Course dates will be scheduled in response to demand. There are two ways in which this can occur:

In-house courses - Your authority or organisation finds enough delegates to make the course viable. We deliver the course for you, for a flat fee. If desired, several organisations could commission an in-house course together to share the cost. The advantage of this option is that you can have the course whenever and wherever you want it.

Open access courses - You notify us of your interest, and wait until there is sufficient firm demand within your region or sub-region for us to arrange a course, with places charged on a per-delegate basis.

Enquiries and bookings

For general enquiries or to commission an **in-house course**, please email us at training@cpcltd.com in the first instance.

Further information on CPC Professional Development, including other courses, may be found on our website at http://www.cpcltd.com/new/services/prof_dev.asp

Course fees

For an **in-house course**, the fee options are as follows:

1 day course:

- For a maximum of **16 delegates: £1,300 + VAT**. This would include one trainer, course packs for delegates to retain, CPD certificates, and all expenses.
- For a maximum of **30 delegates: £2,200 + VAT**. This would include two trainers, course packs for delegates to retain, CPD certificates, and all expenses.

2 day course:

- For a maximum of **16 delegates: £2,400 + VAT**. This would include one trainer, course packs for delegates to retain, CPD certificates, and all expenses.
- For a maximum of **30 delegates: £4,000 + VAT**. This would include two trainers, course packs for delegates to retain, CPD certificates, and all expenses.

The above rates assume that training will be carried out at a venue provided by the client. If we are requested to provide a venue, this will be charged to you at a cost.

For an **open access course**, the standard fee is **£195 + VAT per delegate** for the 1 day course and **£380 + VAT per delegate** for the 2 day course.