

## HHSRS Enforcement 1 day course

### Who is this course aimed at?

Local authority private sector housing enforcement staff, who ideally will have attended an HHSRS Inspections and Assessments course.

### About the course

The course is the same as CPC (as pps) recently delivered in a national programme for the IDeA. The course will assist delegates to:

- Understand the powers and duties available to local authority officers considering taking enforcement action after the HHSRS assessment
- Appreciate the context of HHSRS enforcement
- Determine the most appropriate course of action and prepare a statement of reasons for the action
- Understand the respective obligations of officers and property owners
- Understand how to proceed with emergency action
- Understand the role of the Residential Property Tribunal
- Identify areas where issues of consistency of use of powers are likely to arise
- Be aware of relevant options and resources for further learning

The course normally runs from 09:00 to 16:30. A course outline is available on request.

### Course materials

Delegates will receive professionally bound Delegate Packs containing course notes from the various sessions.

### Certification

Delegates will be issued with Continuing Professional Development certificates confirming their attendance on the course.

For **open access courses**, certificates will be posted to the invoicing address provided to us, usually at month end.

## Course scheduling options

Course dates will be scheduled in response to demand. There are 2 ways in which this can occur:

**In-house courses** - Your authority or organisation finds enough delegates to make the course viable. We deliver the course for you, for a flat fee. If desired, several organisations could commission an in-house course together to share the cost. The advantage of this option is that you can have the course whenever and wherever you want it.

**Open access courses** - You notify us of your interest, and wait until there is sufficient firm demand within your region or sub-region for us to arrange a course, with places charged on a per-delegate basis.

## Enquiries and bookings

For general enquiries or to commission an **in-house course**, please email us at [training@cpcltd.com](mailto:training@cpcltd.com) in the first instance.

Further information on CPC Professional Development, including other courses, may be found on our website at [http://www.cpcltd.com/new/services/prof\\_dev.asp](http://www.cpcltd.com/new/services/prof_dev.asp)

## Course fees

For an **in-house course**, the fee options are as follows:

- For a maximum of **16 delegates: £1,300 + VAT**. This would include one trainer, course packs for delegates to retain, CPD certificates and all expenses.
- For a maximum of **30 delegates: £2,200 + VAT**. This would include two trainers, course packs for delegates to retain, CPD certificates, and all expenses.

The above rates assume that training will be carried out at a venue provided by the client. If we are requested to provide a venue, this will be charged to you at a cost.

For an **open access course**, the standard fee is **£195 + VAT per delegate**. We regularly run open access training throughout the year.