

HMO Enforcement 1 day course

Who is this course aimed at?

Managers within Private Sector Housing departments, who have responsibility for the licensing and improvement of Houses in Multiple Occupation (HMOs).

About the course

The course recognises that most authorities will by now understand the requirements of the Housing Act 2004 in respect of HMOs and licensing, and will have frameworks in place. This course aims to address broader issues spanning HMO enforcement, and will cover:

- The legislative framework as it applies to HMOs
- The definitions of an HMO
- The main tools - Power of Entry; sources of information; declarations; survey methods
- Powers for Licensable HMOs and licensing practice
- Powers for Non-Licensable HMOs
- HMOs and the Decent Homes Standard
- Highlighting national good practice by the use of case studies

The course normally runs from 09:00 to 16:30. A course outline is available on request.

Course materials

Delegates will receive professionally bound Delegate Packs containing course notes from the various sessions.

Certification

Delegates will be issued with Continuing Professional Development certificates confirming their attendance on the course.

For **open access courses**, certificates will be posted to the invoicing address provided to us, usually at month end

Course scheduling options

Course dates will be scheduled in response to demand. There are 2 ways in which this can occur:

In-house courses - Your authority or organisation finds enough delegates to make the course viable. We deliver the course for you, for a flat fee. If desired, several organisations could commission an in-house course together to share the cost. The advantage of this option is that you can have the course whenever and wherever you want it.

Open access courses - You notify us of your interest, and wait until there is sufficient firm demand within your region or sub-region for us to arrange a course, with places charged on a per-delegate basis.

Enquiries and bookings

For general enquiries or to commission an **in-house course**, please email us at training@cpcltd.com in the first instance.

Further information on CPC Professional Development, including other courses, may be found on our website at http://www.cpcltd.com/new/services/prof_dev.asp

Course fees

For an **in-house course**, the fee options are as follows:

- For a maximum of **16 delegates: £1,300 + VAT**. This would include one trainer, course packs for delegates to retain, CPD certificates and all expenses.
- For a maximum of **30 delegates: £2,200 + VAT**. This would include two trainers, course packs for delegates to retain, CPD certificates, and all expenses.

The above rates assume that training will be carried out at a venue provided by the client. If we are requested to provide a venue, this will be charged to you at a cost.

For an **open access course**, the standard fee is **£195 + VAT per delegate**. We regularly run open access training throughout the year.